

# **BROWNS**

Professional



**Certificate III in Business**  
BSB30115

**Certificate IV in Business**  
BSB40215

**Diploma of Business**  
BSB50215

**BRISBANE | GOLD COAST | VIRTUAL**

**Internationally acclaimed, award winning education**

Recognised nationally and internationally for excellence in education.

**Learning Management System (LMS)**

Secure class communication, material dissemination and in-class quizzes.

**Free English Support**

Free language classes to support your learning.

# BROWNS PROFESSIONAL LOCATIONS



## PROGRAM DATES

All BROWNS Professional business programs are offered full time over 64 weeks including holidays on a full-time basis. This includes 48 weeks of term time and 16 holiday weeks.

START DATE	END DATE
20th June 2022	8th September 2023
29th August 2022	17th November 2023
10th October 2022	29th December 2023
12th December 2022	1st March 2024
30th January 2023	19th April 2024

START DATE	END DATE
13th March 2023	31st May 2024
22nd May 2023	Inser9th August 2024t
3rd July 2023	20th September 2024
11th September 2023	29th November 2024

## SAMPLE TIMETABLE\*

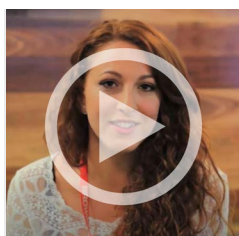
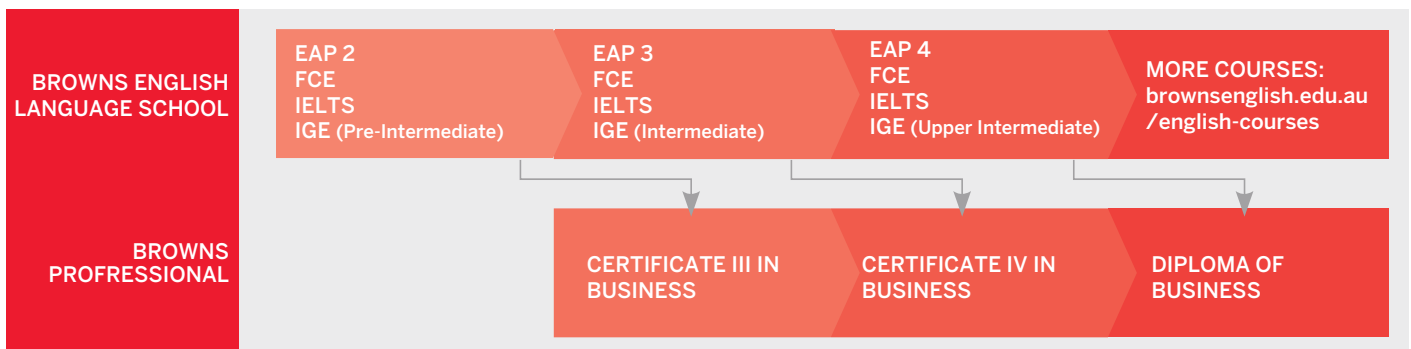
The timetable combines 14 hours a week of face-to-face in class study comprising of formal lectures, competency development workshops (CDW) and foundation skills workshops with 6 hours per week of online revision and assessment support (RAS). The online RAS includes exercises, discussion forums, formative assessments and resources to provide additional academic learning skills and prepare students for formal summative assessments. Students are also able to access optional employability skills workshops (ESW) to assist in preparing for future careers and employment in Australia. Students should also allow 5 hours per week for independent self-revision and work on assessments.

	MONDAY	TUESDAY	WEDNESDAY
08:30 - 11.30 (AEST)	Lecture	CDW	RAS
12:00 - 15:00 (AEST)	Lecture	CDW	
15.15 - 16:15 (AEST)	Foundation Skills	Foundation Skills	ESW

**CDW** - Competency Development Workshops  
**ESW** - Employability Skills Workshops  
**RAS** - Revision & Assessment Support (online)

\*Sample timetable should be used as a guide only. May be subject to change without notice.

## PACKAGE BROWNS PROGRAMS



### GIULIA FROM ITALY

"I chose BROWNS Professional for a variety of reasons, specifically the small sizes of the class, the nationality mix of the students, and the great location. I started to apply for some jobs in Australia and I already got some offers."

**CERTIFICATE IV IN BUSINESS**  
BSB40215

**DIPLOMA OF BUSINESS**  
BSB50215

# BROWNS PROFESSIONAL PROGRAMS

CERTIFICATE III IN BUSINESS	BROWNS LEVEL*	IELTS	TOEIC	TOEFL	Campus	Total Duration	Breaks included
<b>BSB30115</b> CRICOS Course Code 102606K	EAP 2 FCE IELTS PRE-INT	4.5	525	32	BNE GC VIRTUAL	64 weeks	16 weeks

## PROGRAM OVERVIEW

With the Certificate III in Business you will learn to organise meetings and workplace information, write simple documents, organise personal work priorities and development, make a presentation, design and produce business documents, process customer complaints, engage in workplace communication and contribute to team effectiveness and effective workplace relationships.

## GENERAL REQUIREMENTS

Age: 16 and over

## ENGLISH REQUIREMENTS

Minimum IELTS overall score of 4.5 with minimum 4.5 band for writing, or an equivalent approved test\*

\*To see a detailed list of English requirements, visit [brownsprofessional.edu.au](http://brownsprofessional.edu.au)

## ACADEMIC REQUIREMENTS

Australian Year 10 qualification or equivalent

CERTIFICATE IV IN BUSINESS	BROWNS LEVEL*	IELTS	TOEIC	TOEFL	Campus	Total Duration	Breaks Included
<b>BSB40215</b> CRICOS Course Code 102607J	EAP 3 FCE IELTS INT	5.0	600	35	BNE GC VIRTUAL	64 weeks	16 weeks

## PROGRAM OVERVIEW

With the Certificate IV in Business you will learn to organise meetings, analyse and present information, administer operational plans promote innovation, develop teams and individuals, report on financial activity, foster customer service, develop marketing strategies and become capable to use advanced Microsoft Excel skills

## GENERAL REQUIREMENTS

Age: 16 and over

## ENGLISH REQUIREMENTS

Minimum IELTS overall score of 5.0 with minimum 5.0 band for writing, or an equivalent approved test\*

\*To see a detailed list of English requirements, visit [brownsprofessional.edu.au](http://brownsprofessional.edu.au)

## ACADEMIC REQUIREMENTS

Australian Year 11 qualification or equivalent

DIPLOMA OF BUSINESS	BROWNS LEVEL*	IELTS	TOEIC	TOEFL	Campus	Total Duration	Breaks Included
<b>BSB50215</b> CRICOS Course Code 102608H	EAP 4 FCE IELTS UPPER-INT	5.5	650	46	BNE GC VIRTUAL	64 weeks	16 weeks

## PROGRAM OVERVIEW

With the Diploma of Business from BROWNS Professional you will learn the skills you need to drive your career in business to the next level. Update and obtain the skills you need to enter the Australian business industry employment market, affect how businesses coordinate internally and externally, and unlock your potential to influence the world around you.

## GENERAL REQUIREMENTS

Age: 16 and over

## ENGLISH REQUIREMENTS

Minimum IELTS overall score of 5.5 with minimum 5.5 band for writing, or an equivalent approved test\*

\*To see a detailed list of English requirements, visit [brownsprofessional.edu.au](http://brownsprofessional.edu.au)

## ACADEMIC REQUIREMENTS

Australian Year 12 qualification or equivalent



## **BROWNS BRISBANE CAMPUS**

Level 1, 102 Adelaide Street  
Brisbane 4000 Queensland,  
Australia

## **BROWNS GOLD COAST CAMPUS**

5-7 Marshall Lane  
Southport 4215  
Queensland, Australia