





GENERAL CONDITIONS

Cervantes Escuela Internacional is a private company accredited by Instituto Cervantes and other institutions.

Head Office: Juan Sebastian Elcano Av. 89. 29017. Málaga, Spain.

Tax identification code (CIF): B-29693090 CERVANTES & CERVANTES DEBLA, S.L. is registered in the Mercantile Register of Malaga vol. Book 520. Page 86-18768.

CONFIRMATION OF YOUR REGISTRATION

Once we have received your enrollment form, we will send you the confirmation and the total invoice for the chosen programme together with the payment link to proceed with the payment of the 155€ deposit (non-refundable). One week before your arrival and once full payment has been received we will send you all the necessary information (accommodation address, transfer details, emergency telephone numbers, timetable, means of transport from the airport, etc.). For the Spanish + internship programme, a larger deposit (non-refundable) is required: 155€ for the course and 145€ for the internship. It is compulsory to buy the course books.

ENROLMENT CANCELLATIONS

Cancellations must be communicated in writing, 10 days in advance, to the secretary of Cervantes International School, who will refund all the money paid in advance, except for the advance payment of 155€ (300€ for the Spanish + internship programme).

In case of non-attendance or interruption of the programme, expenses will not be refunded. For cancellation requests with less than 10 days notice due to force majeure or other justified cause, Cervantes EI will issue a voucher for the amount paid to be used for one year from the start date of the booked course.

In the case of hiring a private or shared flat it may not be possible to proceed with the refund due to contracting with external providers.

Medical insurance cannot be cancelled once it has been taken out.

Students who have requested a letter of invitation to obtain a visa and subsequently have to cancel due to a visa refusal must send an original official visa refusal certificate directly from the Embassy and the amount paid will be refunded minus 235€ for processing fees and bank charges. If Cervantes EI does not receive this document, 100% of the cost of the programme will be charged.

NUMBER OF STUDENTS PER CLASS: General courses: Maximum 10, average: 6. Course for Teachers: Max. 15, average 8. Junior Programme: Max. 15. Groups: To agree.

If there are only 2 students in the same level of general courses, the 20 lessons per week will be adjusted to 15 semiprivate lessons or adjusted into 10 private lessons if there is only 1 student. Culture lessons will be adjusted by 50% to private or semiprivate when there are 1 or 2 students in a class.

Special courses as Legal Spanish, Tourism, Hispanic Studies, DELE Preparation and Teacher Training with only 1 student per group will have class time adjusted by 25% to private lessons.

In the Junior Programme, if there are less than 3 students in the same level, students will attend the general courses while maintaining the activities of their special programme as long as the total number of students in the whole programme is minimum 3.

The school reserves the right to inform the student about the reduction in class duration at any time during the course. Students will not receive financial compensation for the reduction in class time.

SCHEDULE

The class schedules can be in shift in the morning or afternoon depending exclusively on academic reasons and the type of course. The hours of the Intensive course are from 09:00 to 12:40 or from 14:30 to 18:10. Complementary classes take place before or after. Under no circumstances can be chosen the schedule. 1 lesson=50 minutes.

PAYMENT METHOD

Bear in mind payments are only accepted in € (EUROS) and must be received by Cervantes E.I. at least 5 days before the starting of the course.

- Bank transfer (All charges to be paid by the student).
- Credit card Payments (VISA, MASTERCARD).
- PayPal.
- Cash.

LEVELS/TEST

Before arriving at school, all students will have taken an online written test (except for total beginners). The oral test is carried out by telephone before arrival. Our levels are defined according to the Common European Framework of Reference for Languages (CEFR) prepared by the Department of Language Policy of the Council of Europe, specifically the Curriculum Plan of the Instituto Cervantes.

CERTIFICATE/REPORT

Report with the grade obtained and certificate of attendance at the end of the course. To receive the certificate the student must have attended at least 80% of the classes.

MINIMUM AGE

General course: 14 years, Junior programme: 13 years, Spanish + Internship: 17 years, Family Course: All ages. The minor student needs to be authorized by his/her parents or legal guardians.

DELAYS OR NO ASSISTANCE:

If you are going to be late for class, you must let us know in advance. If you are late, you will not be able to recover lost hours. The time limit to enter class is 10 minutes after its start.

EXCEPTIONAL CIRCUMSTANCES

- Cervantes E.I. reserves the right to make any changes relating to the information on the website and in school brochures without previous notification.
- In case Cervantes E.I. cancels any course where students have been enrolled for, the students will be refunded the full amount of money paid in advance.
- If for reasons beyond our control the school has to partially or completely close its premises, the students affected will receive their classes online or will have the option to postpone their classes for up to one year.

HOLIDAYS IN SPAIN AND CHRISTMAS HOLIDAYS

There will be no classes on holidays. If there are 2 bank holidays in the same week, classes will be taught normally during one of those two days. Missed classes during holidays cannot be made up. For reservations of 1 or 2 weeks with bank holidays, the registration fee will have a reduction of 50%. If the bank holiday is Sunday, the holiday is moved to Monday. Private classes can always be made up. Holidays without classes and Christmas holidays are reflected in the calendar.

TRANSFER SERVICE:

On booking a transfer service, the student should inform regarding the time of arrival and flight number and any changes to these that may occur. If the student provides incorrect information or does not inform regarding any changes, the student will lose the service without a right of refund.

CALENDAR 2024

JANUARY

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

FEBRUARY

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY

Mo	Tu	We	Th	Fr	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY

Mo	Tu	We	Th	Fr	Sa	Su
1	2	3	4	5	6	7
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

AUGUST

Mo	Tu	We	Th	Fr	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

SEPTEMBER

Mo	Tu	We	Th	Fr	Sa	Su
					1	
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

OCTOBER

Mo	Tu	We	Th	Fr	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

NOVEMBER

Mo	Tu	We	Th	Fr	Sa	Su
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

DECEMBER

Mo	Tu	We	Th	Fr	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Bank holiday (no classes)
- Bank holiday with classes
- Christmas holidays

- Total beginner A1.1
- DELE Preparation
- Tourism, Hispanic, Business & Legal

- Senior Course 55+
- Junior programme 13-17 years
- Training course for Spanish teacher
- Training course for Spanish teacher no experience

JANUARY 2025

Mo	Tu	We	Th	Fr	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30