

1. Program Refunds

- a. CPI does not under any circumstance give cash refunds in the case where the student does not finish the program or any part of the program for which they have registered (unless the student must return to their home country for an emergency situation in which case an 80% refund would apply).
- b. If the student is unable to finish the program for which they have registered they are given a credit, which must be used within a period of one year. This credit is not transferable to another person.

2. Homestays

- a. Students may begin the homestay the Sunday prior to the first day of class on Monday. The homestay continues until the Sunday morning after the last Friday class. If the student is in the homestay any additional days due to a flight arriving before Sunday or leaving after Sunday the student must pay CPI for each additional day. After 3 nights of homestay the weekly price applies.
- b. It is prohibited to have late night or overnight guests; disregard of this may incur forfeit of homestay privileges.
- c. Under no circumstances may the student remain in the homestay after classes terminate. Absolutely no private contracts may be arranged between student and host family as the families are under contractual agreement with CPI.
- d. In the event that it is necessary, CPI can move the student to another family. If a student does not want to stay with another homestay family, CPI does not give refunds or pay for other accommodations.

3. Classes

- a. Coming to class while intoxicated will result in immediate suspension of classes. It is disrespectful to the professors as well as other classmates, and cannot be tolerated.
- b. The CPI methodology is specifically designed toward weekly linguistic advancement, with each class geared toward covering a predetermined number of grammatical points and the achievement of conversational goals. As a result, punctuality, active class participation and the completion of homework assignments are all essential elements to meeting the program goals.

Should a student miss class without due cause, the student is not entitled to make-ups. Equally, should a student not be an active class participant, do the homework or make a concerted effort to learn the material taught in class, it is at the discretion of the academic coordinator to determine whether the student is capable of advancing to the next class level or whether said student must revise the previous week's material due to truancy and/or lack of effort