



# Wimbledon School of English

Course Dates & Fees 2025





## Wimbledon School of English Course Dates 2025

**[1]** Courses starting in the week of a UK public holiday will start on the Tuesday instead of Monday.








Holiday dates for 2025 are Wednesday 01 January, Friday 18 April, Monday 21 April, Monday 05 May, Monday 26 May and Monday 25 August.

The school closes for Christmas and New Year on Friday 19 December and re-opens on Monday 05 January 2026.

Please note that there is no reduction in the course fees where a course includes a public holiday.

### Course Key:

 Intensive Courses |  Standard Courses |  Essential Courses

 General English  
 Professional & Executive Courses  
 IELTS Exam Preparation Courses  
 Cambridge Exam Preparation Courses  
 Tailor-made Courses  
 Courses for Mature Students  
 Courses for Young Adults (17 - 21)

**[2]** We strictly adhere to the published age limits for courses, but reserve the right to accept students who are 15 years of age on the General English course, either when travelling as part of a group with a leader in attendance, or when living with a parent or guardian in the UK.

**[3]** The General English and Beginners maximum class size is 16 students in July and August.

**[4]** In very rare circumstances, the maximum stated class size may be exceeded but this would only be by a maximum of one student for one week.



### Standard Courses

Hours		Course Length	Start Date (Monday)	End Date (Friday)	Exam Dates
<b>Beginners - Course Level/CEFR Beginner (A1) to Elementary (A2)</b>					
<b>(21 hours)</b>		1-10 weeks	06 January	-	-
Minimum Age	16	1-10 weeks	17 March	-	-
Maximum Class Size	14	1-10 weeks	27 May <sup>1</sup>	-	-
		1-10 weeks	01 September	-	-
<b>General English - Elementary (A2) to Proficiency (C2)</b>					
<b>(21 hours)</b>		1- 50 weeks	Any Monday <sup>1</sup>	-	-
Minimum Age	16				
Maximum Class Size	14				
<b>Business English &amp; Professional Skills - Course Level/CEFR Higher Intermediate (B2) to Advanced (C1)</b>					
<b>(21 hours)</b>		1-12 weeks	Any Monday <sup>1</sup>	-	-
Minimum Age	18				
Maximum Class Size	14				
<b>IELTS Preparation with Pre-Sessional Academic English Preparation - Course Level/CEFR Intermediate (B1+) to Advanced (C1)</b>					
<b>(21 hours)</b>		1-09 weeks	06 January	07 March	08 March (PB)
Minimum Age	16	1-10 weeks	10 March	16 May	17 May (PB)
Maximum Class Size	14	1-08 weeks	27 May <sup>1</sup>	18 July	19 July (PB)
		1-10 weeks	28 July	03 October	04 October (PB)
		1-10 weeks	13 October	19 December	20 December (PB)
<small>Flexi Start - (Start any Monday between Start/End Date)</small>					

Hours		Course Length	Start Date (Monday)	End Date (Friday)	Exam Dates
<b>IELTS Express Academic - Course Level/CEFR Higher Intermediate (B2) to Advanced (C1)</b>					
<b>(21 hours)</b>		4 weeks	09 Jun	04 July	05 July (PB)
Minimum Age	16	4 weeks	07 July	01 August	02 August (PB)
Maximum Class Size	14	4 weeks	11 August	05 September	06 September (PB)
<p>These IELTS courses prepare students for Academic IELTS examinations. Students may take the IELTS exam at the end of the course and we strongly advise you to enrol and pay for this when booking the course.</p> <p><b>You may enrol after the starting date subject to availability and your level of English.</b></p> <p>Students cannot finish an IELTS examination course before the end date. PB = Paperbased</p>					
<b>B2 First - Course Level/CEFR Intermediate (B1+) to Higher Intermediate (B2)</b>					
<b>(21 hours)</b>		1-10 weeks	06 January	14 March	10-14 March (PB)
Minimum Age	16	1-12 weeks	24 March	13 June	10-14 June (PB)
Maximum Class Size	14	1-12 weeks	22 September	12 December	08-13 Dec (PB)
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Flexi Start - (Start any Monday between Start/End Date)</div>					
<b>C1 Advanced - Course Level/CEFR Higher Intermediate (B2) to Advanced (C1)</b>					
<b>(21 hours)</b>		1-11 weeks	06 January	21 March	17-22 March (PB)
Minimum Age	16	1-10 weeks	31 March	06 June	02-06 June (PB)
Maximum Class Size	14	1-12 weeks	22 September	12 December	08-13 Dec (PB)
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Flexi Start - (Start any Monday between Start/End Date)</div>					
<b>C2 Proficiency - Course Level/CEFR Advanced (C1) to Proficiency (C2)</b>					
<b>(21 hours)</b>		1-08 weeks	06 January	28 February	24 Feb - 01 Mar (PB)
Minimum Age	16	1-12 weeks	24 March	06 June	02-07 June (PB)
Maximum Class Size	14	1-12 weeks	15 September	05 Dec	01-05 Dec (PB)
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Flexi Start - (Start any Monday between Start/End Date)</div>					
<p>All students must pass the school entrance exam test before starting their examination course.</p> <p><b>You may enrol after the starting date subject to availability and your level of English.</b></p> <p>Students cannot finish a First or Advanced exam course before the end date and must register to take the exam. PB = Paper based</p>					
<b>B2 First - Summer - Course Level/CEFR Intermediate (B1+) to Higher Intermediate (B2)</b>					
<b>(21 hours)</b>		1-08 weeks	30 June	22 August	21-25 July (PB)
Minimum Age	16				18-22 August (PB)
Maximum Class Size	14				
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Flexi Start - (Start any Monday between Start/End Date)</div> <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-left: 20px;">Flexi Finish - (Finish any Friday between Start/End Date)</div>					
<b>C1 Advanced - Summer - Course Level/CEFR Higher Intermediate (B2) to Advanced (C1)</b>					
<b>(21 hours)</b>		1-08 weeks	30 June	22 August	21-25 July (PB)
Minimum Age	16				18-22 August (PB)
Maximum Class Size	14				
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Flexi Start - (Start any Monday between Start/End Date)</div> <div style="border: 1px solid black; padding: 2px; display: inline-block; margin-left: 20px;">Flexi Finish - (Finish any Friday between Start/End Date)</div>					

Note about exam dates: If booking an English exam, please check the day of the exam before booking your departure flights, as some exams may be on a Saturday, so you may need to book departure flights on a Sunday.

Select 6					
Hours		Course Length	Start Date (Monday)	End Date (Friday)	Exam Dates
<b>30+ English for Life and Work - Course Level/CEFR Elementary (A2) to Advanced (C1)</b>					
<b>(21 hours)</b> Minimum Age Maximum Class Size	30 6	1-09 weeks	Available summer only. Start any Monday <sup>1</sup> between 30 June and 25 August	29 August	-



Intensive Courses					
Hours		Course Length	Start Date (Monday)	End Date (Friday)	Exam Dates
<b>OET Preparation - Course Level/CEFR Higher Intermediate (B2) to Proficiency (C2)</b>					
<b>(24.5 hours)</b> Minimum Age Maximum Class Size	20 14	1 week 1 week 1 week 1 week	17 March 16 June 22 September 01 December	21 March 20 June 26 September 05 December	22 March (PB) 23 June (PB) 29 September (PB) 06 December (PB)
<p>The closing date to reserve an OET test place is 4 weeks before the exam date. Also offered as Hybrid delivery course            OET exams must be booked directly by the candidate through OET. Candidates can book their OET test at The London.            Exam Centre here: <a href="https://registration.myoet.com/login.jsp">https://registration.myoet.com/login.jsp</a>            PB = Paper based</p>					
Hours		Course Length	Start Date (Monday)	End Date (Friday/Saturday)	Excursions
<b>40+ English &amp; Culture: Experience London - Course Level/CEFR Intermediate (B1+) to Proficiency (C2)</b>					
<b>25 hours (17.5 hours in classroom + 7.5 hours Experience London)</b> Minimum Age Maximum Class Size	40 10	1 week 1 week 1 week 2 weeks 2 weeks 2 weeks	21 July 11 August 22 September 21 July 11 August 22 September	26 July 16 August 27 September 01 August 22 August 03 October	3 Half-days/week & 1 Full-day Saturday (week one only)
<b>Global Business Leaders - Course Level/CEFR Higher Intermediate (B2) to Proficiency (C2)</b>					
<b>25 hours (17.5 hours in classroom + 7.5 hours Experience London)</b> Age Range Maximum Class Size	17-21 16	1 - 4 weeks	<i>Flexi Start - (Start any Monday between Start/End Date)</i> 23 June	<i>Flexi Finish - (Finish any Friday between Start/End Date)</i> 22 August	3 Half-days/week & 1 Full-day Saturday

Note about exam dates: If booking an English exam, please check the day of the exam before booking your departure flights, as some exams may be on a Saturday, so you may need to book departure flights on a Sunday.

### Sample Intensive Programmes

To make an Intensive course, you can:  
Add 1 option to a full-time Standard course

Or

Upgrade Essential to Standard and add 1 option course

General English	+	IELTS Exam Preparation (Academic) & Academic Writing
B2 First	+	Grammar & Writing

### Options

Hours		Course Length	Start Date (Monday)	End Date (Friday)	Exam Dates
<b>Communication Skills - Course Level/CEFR Elementary (A2) to Proficiency (C2)</b>					
<b>(3.5 hours)</b> Maximum Class Size	14	2-12 weeks	Any Monday <sup>1</sup>	-	-
<b>Grammar and Writing - Course Level/CEFR Pre-Intermediate (B1) to Proficiency (C2)</b>					
<b>(3.5 hours)</b> Maximum Class Size	14	2-12 weeks	Any Monday <sup>1</sup>	-	-
<b>IELTS Exam Preparation (Academic) &amp; Academic Writing - Course Level/CEFR Intermediate (B1) to Advanced (C1)</b>					
<b>(3.5 hours)</b> Maximum Class Size	14	2-12 weeks	Any Monday <sup>1</sup>	-	-
<b>Cambridge Examination Skills - Course Level/CEFR Intermediate (B1+) to Advanced (C1)</b>					
<b>(3.5 hours)</b> Maximum Class Size	14	2-12 weeks	Any Monday <sup>1</sup>	-	-
<b>One-to-One &amp; Two-to-One* - Course Level/CEFR Beginner (A1) to Proficiency (C2)</b>					
Maximum Class Size	1-2	2-12 weeks	Any Monday <sup>1</sup>	-	-
*Please note: There is an additional fee for One-to-One and Two-to-One Courses. One-to-One and Two-to-One lessons can be held in person or online. Please see the Fees for details.					

### Essential Courses

<b>General English - Course Level/CEFR Elementary (A2) to Proficiency (C2)</b>					
<b>(17.5 hours)</b> Essential Minimum Age Maximum Class Size	16 14	1- 50 weeks	Any Monday <sup>1</sup>	-	-
<b>Essential Beginners - Course Level/CEFR Beginner (A1) to Elementary (A2)</b>					
<b>(17.5 hours)</b> Minimum Age Maximum Class Size	16 14	1-10 weeks 1-10 weeks 1-10 weeks 1-10 weeks	06 January 17 March 27 May <sup>1</sup> 01 September	- - - -	- - - -



## Timetable

Intensive Timetable (24.5 hours)							
	09.00-10.10		10.25-11.35		11.50-13.00		14.00-15.55
<b>Monday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Afternoon Session*
<b>Tuesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Afternoon Session*
<b>Wednesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Afternoon Session*
<b>Thursday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Afternoon Session*
<b>Friday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free

\*(115 minutes including a 10-minute break)

Standard Timetable (21 hours)							
	09.00-10.10		10.25-11.35		11.50-13.00		14.00-15.55
<b>Monday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Tuesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Afternoon Session*
<b>Wednesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Thursday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Afternoon Session*
<b>Friday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free

\*(115 minutes including a 10-minute break)

Essential Timetable (17.5 hours)							
	09.00-10.10		10.25-11.35		11.50-13.00		14.00-15.55
<b>Monday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Tuesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Wednesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Thursday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Friday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free

\*(115 minutes including a 10-minute break)

40+ English & Culture (25 hours)							
	09.00-10.10		10.25-11.35		11.50-13.00		14:15-16:45 (excluding travel time)
<b>Monday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Tuesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Experience London
<b>Wednesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Experience London
<b>Thursday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Experience London
<b>Friday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Saturday</b>	Full-day Excursion (week one only)						

(Allow 45 mins each way for travel on excursions)

Global Business Leaders (25 hours)							
	09.00-10.10		10.25-11.35		11.50-13.00		14:15-16:45 (excluding travel time)
<b>Monday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Tuesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Experience London
<b>Wednesday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Experience London
<b>Thursday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Experience London
<b>Friday</b>	Session 1	Break	Session 2	Break	Session 3	Lunch	Free
<b>Saturday</b>	Full-day Excursion (no full-day excursion on your final week)						

(Allow 45 mins each way for travel on excursions)

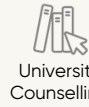
## Wimbledon School of English Course Fees 2025

**Registration Fee: £60**

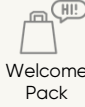
### What your tuition fees include:



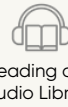
Academic Advice



University Counselling



Welcome Pack



Reading and Audio Library



Personalised Student Card



School based social activities and selected sports and excursions



Monthly One-to-One tutorials with the main course teacher



School Certificate

### Materials Fee:

- Covers the cost of main course books for full-time courses plus an exam practice book for exam courses of 9 or more weeks
- Students on exam courses up to 8 weeks or fewer will need to buy or borrow the exam practice book
- Students who extend their course may be liable for an additional materials fee, depending on the length of their original course and the length of the extension
- If you change your main course mid-course you will need to pay a material fee supplement

### What your tuition fees do not include:

- Accommodation
- Examination entry fees
- Registration fee
- Bank charges
- Travel and Airport transfer
- Materials Fee
- Insurance (arranged on request)
- Some sports and excursions

### Materials Fee:

1-3 weeks £45

13-23 weeks £85

4-8 weeks £55

24-35 weeks £95

9-12 weeks £70

36 weeks and over £110

### Key School Facts



Capacity:  
300 (Year-Round)  
380 (July & August)



Classrooms:  
22 Permanent Classrooms  
(extra available off site during busy periods)



Smart Technology



Free Wifi



Cafe



Beautiful Garden



Reading Library



Student Lounge



Piano



Study Centre w/Computers



Microwaves



Table Tennis & Table Football

## Courses

### Standard

- Beginners
- General English
- Cambridge English Examinations
- Business English & Professional Skills
- IELTS Preparation with Pre-Sessional Academic English
- Academic IELTS Express
- Essential + 1 option

### Essential

- General English
- Essential Beginners

### Intensive

(Standard + 1 option)

### Options

- Communication Skills
- Grammar & Writing
- IELTS Preparation (Academic) & Academic Writing
- Cambridge Examination Skills

**Need rapid results?  
Take an intensive course**

### Sample Standard Programmes

General English

or

Essential General English + Grammar & Writing

### Sample Intensive Programmes

General English + Cambridge Examination Skills

or

Business English + Communication Skills



**Intensive**  
24.5 hours per week  
(Full-time Standard + 1 Option)

- 1 - 4 weeks: £495 per week
- 5 - 11 weeks: £469 per week
- 12 - 20 weeks: £434 per week
- 21 weeks + : £369 per week



**Standard**  
21 hours per week  
(Full-time Standard, or Essential + 1 option)

- 1 - 4 weeks: £439 per week
- 5 - 11 weeks: £415 per week
- 12 - 20 weeks: £384 per week
- 21 weeks + : £327 per week



**Essential**  
17.5 hours per week

- 1 - 4 weeks: £383 per week
- 5 - 11 weeks: £361 per week
- 12 - 20 weeks: £334 per week
- 21 weeks + : £285 per week



Intensive 24.5 hours per week (Full-time Standard + 1 Option)			Standard 21 hours per week (Full-time Standard, or Essential + 1 option)			Essential 17.5 hours per week		
Price	Weeks	Total	Price	Weeks	Total	Price	Weeks	Total
£495 per week	1	£495	£439 per week	1	£439	£383 per week	1	£383
	2	£990		2	£878		2	£766
	3	£1,485		3	£1,317		3	£1,149
	4	£1,980		4	£1,756		4	£1,532
£469 per week	5	£2,345	£415 per week	5	£2,075	£361 per week	5	£1,805
	6	£2,814		6	£2,490		6	£2,166
	7	£3,283		7	£2,905		7	£2,527
	8	£3,752		8	£3,320		8	£2,888
	9	£4,221		9	£3,735		9	£3,249
	10	£4,690		10	£4,150		10	£3,610
	11	£5,159		11	£4,565		11	£3,971
£434 per week	12	£5,208	£384 per week	12	£4,608	£334 per week	12	£4,008
	13	£5,642		13	£4,992		13	£4,342
	14	£6,076		14	£5,376		14	£4,676
	15	£6,510		15	£5,760		15	£5,010
	16	£6,944		16	£6,144		16	£5,344
	17	£7,378		17	£6,528		17	£5,678
	18	£7,812		18	£6,912		18	£6,012
	19	£8,246		19	£7,296		19	£6,346
£369 per week	20	£8,680	£327 per week	20	£7,680	£285 per week	20	£6,680
	21	£7,749		21	£6,867		21	£5,985
	22	£8,118		22	£7,194		22	£6,270
	23	£8,487		23	£7,521		23	£6,555
	24	£8,856		24	£7,848		24	£6,840
	25	£9,225		25	£8,175		25	£7,125
	26	£9,594		26	£8,502		26	£7,410
	27	£9,963		27	£8,829		27	£7,695
	28	£10,332		28	£9,156		28	£7,980
	29	£10,701		29	£9,438		29	£8,265
	30	£11,070		30	£9,810		30	£8,550
	31	£11,439		31	£10,137		31	£8,835
	32	£11,808		32	£10,464		32	£9,120
	33	£12,177		33	£10,791		33	£9,405
	34	£12,546		34	£11,118		34	£9,690
	35	£12,915		35	£11,445		35	£9,975
	36	£13,284		36	£11,772		36	£10,260

#### 40+ English and Culture: Experience London

25 hours per week

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• 17.5 hours in classroom per week</li> <li>• 7.5 hours around London per week</li> <li>• 1 full-day Saturday excursion (week one only)</li> </ul> | 1 week<br>£800<br>-<br>2 weeks<br>£1500 |
|---|---|

There is no materials fee on this course – This course fee includes materials. This fee includes travel to and from the excursions only.

#### Global Business Leaders / Ages 17-21

25 hours per week

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• 17.5 hours in classroom per week</li> <li>• 7.5 hours around London per week</li> <li>• 1 full-day Saturday excursion each week (except on your final week)</li> </ul> | 1 - 4<br>weeks<br>-<br>£770 per<br>week |
|---|---|

There is no materials fee on this course – This course fee includes materials. This fee includes travel to and from the excursions only.

### OET Preparation

24 hours 30 minutes

- Also offered as Hybrid delivery course
- 1 week - £524

This course fee includes materials and registration fees

### 30+ English for Life and Work

21 hours

- Groups of 6 students maximum
- 1 - 4 weeks - £650 per week
- 5 - 9 weeks - £620 per week

### Tennis Lessons

- Private or group tennis lessons with a professional coach
- Group drop-in sessions are subject to tennis level and availability. They are at set times on weekday evenings and Sundays. Get in touch for available session times
- Can be arranged by the school as an addition to any course
- Additional supplement to take and collect students under 18: £25
- 1-to-1 hourly rate - £85
- Group drop-in session hourly rate - £25

### Volunteering Programme

- Add a volunteering programme to your full-time English programme.
- Volunteer for 2 to 6 weeks full-time or 4 to 6 weeks part-time.
- Charity Retail: £600
- Charity Other Sectors: £700

#### Notes:

- Min age 18
- English classes: 2 weeks minimum (full-time)
- **Charity Retail** (minimum level B1+) full-time or part-time
- **Charity Other Sectors** (minimum level B2) full time only: Administration, IT, Marketing, Social Media, Social-Care, Care-Giving
- Please enquire for other sectors
- This course fee includes materials

### Insurance

£8 per week

### One-to-One / Face to Face or Online

1 session = 1 hour 45 minutes

- Face to Face or Online
- From 1 to 14 sessions per week - £165 per session
  - 10 sessions per week - £1650 per week
  - 12 sessions per week - £1980 per week
  - 14 sessions per week - £2310 per week

There is no materials fee on this course - This course fee includes materials

### One-to-One Sessions

1 session = 1 hour 45 minutes

- Only available as an add-on to an Essential or Standard Course
- Fees are in addition to Essential or Standard Course fees
- 1 session per week - £150 per week
- 2 sessions per week - £300 per week
- 3 sessions lessons per week - £450 per week

There is no materials fee on this course - This course fee includes materials

### Two-to-One Sessions

1 session = 1 hour 45 minutes

- Only available as an add-on to an Essential or Standard Course
- The two students must book the lessons at the same time and be at the same level
- Fees are per person and in addition to Essential or Standard Course fees
- 1 session per week - £105 per week
- 2 sessions per week - £210 per week
- 3 sessions per week - £315 per week

There is no materials fee on this course - This course fee includes materials

#### Notes:

#### One-to-One / Face to Face or Online

#### One-to-One Sessions

#### Two-to-One Sessions

- If you book 1 session, it will take place on a Friday afternoon
- If you book 2 sessions, it will take place on Monday & Wednesday afternoons
- If you book 3 sessions, it will take place on Monday, Wednesday & Friday afternoons

### Document Delivery

- Confirmation of your booking can be sent via DHL
- Get in touch for rates for your region



## Examination Fees

Examination Fees	Paper based	Computer based
Cambridge English - A2 Key (KET)	£171	£171
Cambridge English - B1 Preliminary (PET)	£141	£141
Cambridge English - B2 First (FCE)	£194	£194
Cambridge English - C1 Advanced (CAE)	£196	£196
Cambridge English - C2 Proficiency (CPE)	£205	£205
Teaching Knowledge Test (TKT) Price per module	£90	-
International English Language Testing System (IELTS)	£225	£225
TOLES Advanced	£190 approx	-
Linguaskill Price per module	-	£60
OET	\$587 AUD	-
TEAC (Listening & speaking)	£160 (UK CAA License) £195 (for EASA Member state)	



## Transfers (arranged by WSE)


Airport Transfers	Single	Return
London Heathrow	£180	£325
London Gatwick	£210	£380
London Stansted	£300	£540
London City	£190	£340
London Luton	£250	£450
St Pancras International Train Station	£175	£315
Arrival or departure on a UK public holiday	+ £60	+ £60 per holiday
Additional passenger	£60	£110

**Please note:**

- Meeting and transfer to accommodation address
- Return transfers are charged at the same rate
- Waiting time: Free for the first hour from landing time, then £20 per 30 minutes
- Assisted check in at the airport £60
- The return price is a package if you book and pay at time of booking. If you buy a single then
- decide when leaving that you want a return, the single price will apply to the second journey.



## Homestay

Homestay - Single Room	Standard	Standard Plus	Superior	Min Age
<b>Breakfast &amp; dinner - full week</b>	 £265	£315	£355	16
<b>Breakfast (full week) Dinner (Sun-Thu)</b>	£240	£285	£330	18
<b>Breakfast only</b>	£215	£255	£305	18
<b>Independent - self catering</b>	£190	£240	£290	18
<b>Private bathroom or ensuite</b>	x	✓	✓	-
<b>Walking distance from school (10-25 mins)</b>	Some	x	✓	-
<b>Bed linen and towels</b>	✓	✓	✓	-
<b>Cleaning</b>	Weekly	Weekly	Weekly	-

- Check in between 07:30 and 23:00
- Superior & Standard Plus Homestay options only for students doing Standard & Intensive Courses.
- £50 supplement per week for halal, coeliac/gluten free, dairy free/lactose intolerant and vegan diets
- £80 supplement per week for stays over the 2-week Christmas holidays
- Arrival and departure days: Saturday or Sunday
- An extra night's fee applies if arriving on Saturday and departing on Sunday. Extra nights are not available during peak times (January, June to Sept)
- You can check availability before booking with us



## Students Houses – Self Catering

Superior	Queens Lodge	Kings Lodge	Standard Plus	Beverley Lodge	Cottenham 1 & 2
Single room - ensuite	£415	£390	Single room - ensuite	£330	£330
Single room - private bathroom	£390	-	Single room - private bathroom	-	£305
Large room - ensuite	£440	£440	Large single room - ensuite	£360	-
Twin room - ensuite (price per student)	-	£305	Large room - shared bathroom	-	£280
Single room - shared bathroom	-	-	Single room - shared bathroom	-	£245
Minimum Age	18	18	Minimum Age	18	18
Minimum stay	2 weeks	2 weeks	Minimum stay	2 weeks	2 weeks
Walking distance from school	✓	✓	Walking distance from school	-	-
TV in room	✓	✓	TV in room	✓	✓
Bed linen and Towels	Bed linen only	Bed linen only	Bed linen and Towels	Bed linen only	Bed linen only
Cleaning	Daily	Daily	Cleaning	Daily	Daily

### Facilities



Dining and seating area



Fully-fitted kitchen with cooker, microwave, dishwasher and fridge/ freezer



Laundry room with iron, washing machine and dryer



Outside garden

- Bookings are from Saturday to Saturday only
- Assisted check-in is available, without fee, on Saturdays only between 13:00 and 17:00
- Key box for late arrivals in King's, Queen's and Beverley Lodge between 17:00 & 21:00 on Saturdays and on Sundays between 09:00 and 21:00
- Cottenham Park 1 & 2 do not have any key box facilities
- There is an £90 fee for paid assisted check-in or late arrivals and we cannot check students in after 20.00
- Breakage deposit (refundable) is £300.00
- Hire of heater £50 per week
- Twin rooms are only for two students travelling together
- Please check availability before booking



## Serviced Rooms

Justin James Serviced Rooms	Wimbledon
Single room - ensuite	£415
Large room - ensuite	£435
Twin/Double room - ensuite (price per student)	£310
Minimum age	18
Minimum stay	2 weeks

Check-out for student houses and Justin James is by 12.00 midday on your last Saturday

### Facilities



Kitchen equipment  
(cutlery, plates,  
saucepans, etc.)



Bed linen and  
towels



WiFi



Laundry facilities  
(washing machine  
and iron)



TV in each room



Kettle in  
each room



Outdoor  
courtyard  
with seating

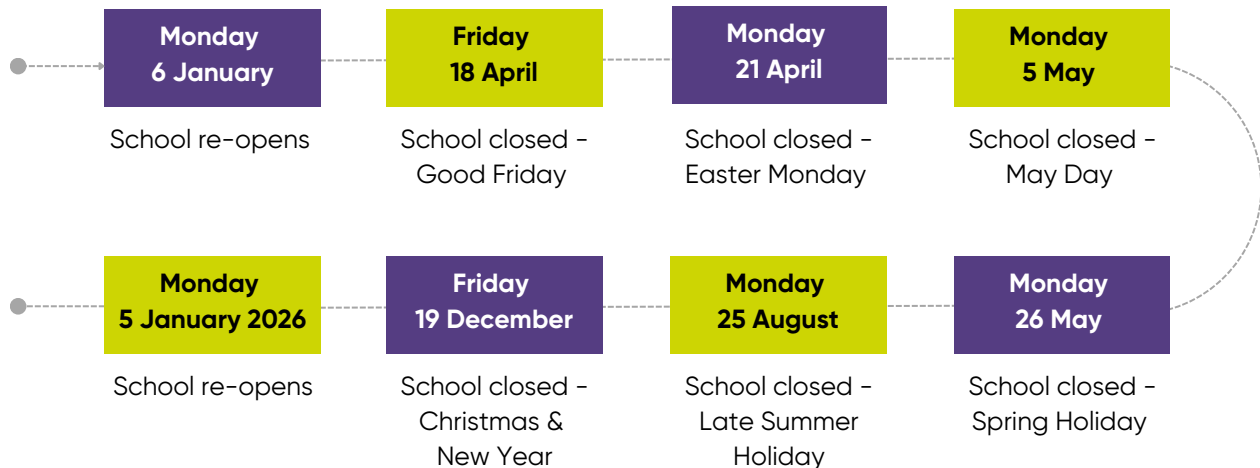
- Great location right next to the school and just minutes away from the station
- Light breakfast including croissant, muffin, tea, coffee or juice
- Bookings are from Saturday to Saturday only
- Self-check-in with key box facility Saturday 13:00 to 21:00 and Sunday 09:00 to 21:00
- There is no assisted check-in available at Justin James
- Weekly cleaning
- Common area with seats & tv for each 3 rooms who share
- Shared kitchen

#### Please note:

A supplement of £60 is applied to the first week for all the accommodation shown above  
All accommodation prices are subject to change without prior notice.



### WSE Public Holiday Calendar 2025



Please note that there is no reduction in the course fees where a course includes a public holiday

Course Start Date  Length of Course  1 Week  Tuesday (Mon holiday)

Courses WSE 2025																																																					
	January			February			March			April			May			June			July			August			September			October			November			December																			
	6	13	20	27	3	10	17	24	3	10	17	24	31	7	14	21	28	5	12	19	27	2	9	16	23	30	7	14	21	28	4	11	18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	
IELTS Preparation and Professional	O	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
IELTS Express	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-					
B2 First	O	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
C1 Advanced	O	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
C2 Proficiency	O	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-				
OET Preparation	-	-	-	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	I	-	-	-	-	-	-	-	I	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	I	-	-	-	-
30+ English for Work & Life	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
40+ English & Culture	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	O	-	-	O	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Global Business Leaders	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Beginners	O	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	O	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
General English	Start any Monday																																																				
Business English & Professional Skills	Start any Monday																																																				





## Terms and Conditions 2025

**Wimbledon School of English (WSE) Terms & Conditions are binding on all students, regardless of whether the booking is direct, or through a representative.**

### Age

1. The minimum age for individual students is 16 years, but we do accept 15-year-olds in General English international classes, if they are part of a group with a group leader in attendance.
2. For courses for specific age groups, we may occasionally accept a student outside the designated age group, for example if they are part of a group, with siblings, or will reach the published age during the course.
3. The minimum age for students in closed groups is 12 years. There is no maximum age. Any closed group must have the appropriate number of group leaders (maximum ratio 1:15).
4. Please note: students aged under 18 who come as individuals are not supervised except in lessons and on class excursions.
5. Under 18s: Parents or guardians of under 18s MUST email us a completed 'Under 18 Parental Consent Form' before the student arrives in school. Students aged under 18 must abide by the curfew times and other rules as per this form. Failure to do so may result in their being sent home.
6. All group leaders with any under 18s in their group must provide us with a police 'certificate of good conduct' or 'certificate of criminal record' from their country of residence.

### Payment and Bookings

1. An enrolment is valid when have received a completed application form plus a copy of the student's passport, and we have sent the confirmation of booking.
2. In order to reserve a place in a Student House or Justin James we need four weeks' payment (or the full amount for shorter bookings) with the booking.
3. In order to reserve a place in a Student Residence we need full payment with the booking.
4. A place in classes and homestay accommodation, if applicable, at WSE is only absolutely guaranteed once we have received the full course and accommodation payment.
5. Please note that original letters of acceptance and other details including accommodation are sent via e-mail.
6. We can send letters by special delivery (DHL) at an extra cost.
7. The cost of course books is covered by the course materials fee.

### Returning Students

Any student who returns to school for another course is not charged the registration fee.

### Visa Nationals

No documents can be issued until we have received the following:

- Completed application form
- Copy of passport
- Registration fee
- Course materials fee
- Full tuition fees
- 4 weeks' accommodation fees for Student House or Homestay accommodation. (This will be deducted from your subsequent payment of accommodation expenses)
- Full fees for Student Residence accommodation.

We must receive the following a minimum of thirty days before arrival:

- Parental Consent Form (for under 18s).

### Non Visa Nationals including EEA and Switzerland

No documents can be issued until we have received the following:

- Completed application form
- Copy of passport
- 4 weeks' accommodation fees for Student House accommodation. (This will be deducted from your subsequent payment of accommodation expenses)
- Full fees for Student Residence accommodation.

We must receive the following a minimum of thirty days before arrival otherwise the booking will be cancelled:

- Registration fee
- Course materials fee
- Full tuition fees
- A minimum of 4 weeks Homestay accommodation or the full amount for shorter bookings (if applicable)
- Parental consent form (for under 18s).

### All Students

All fees are payable in pounds sterling and payment can be made as follows:

- By bank transfer directly to our account. Please note that students are responsible for any bank charges, otherwise this will be charged to the student directly on arrival. Please email us a copy of the remittance advice. Please indicate the student's name on the remittance.
- By UK Debit card. All debit card payments can only be in pounds sterling. We only accept credit card payments for the tuition fee deposit. All other payments including all accommodation must be paid by bank transfer or UK debit card.
- International payments by Flywire. WSE has partnered with Flywire to make your international payments easier and safer. Flywire allows you to pay from almost any country by bank transfer, credit card and other local payment methods.

## Accommodation

1. All accommodation payments must be made through the school.
2. We cannot confirm a reservation for a room in one of our Student Houses or Justin James until we have received 4 weeks' accommodation fees or for bookings for fewer than 4 weeks, the full fees.
3. We cannot confirm a place in one of our Student Residences until we have received the full fees.
4. Accommodation is arranged for students only while they are studying on full-time courses at the school.
5. If you leave school early for any reason, you will be asked to leave your accommodation.
6. All accommodation is subject to availability and early booking is advisable.
7. You must always indicate your first and second choice of accommodation on the enrolment form.
8. If the first choice of accommodation is not available the school will book your second choice.
9. We do our best to place students with others who speak a different language, but we cannot guarantee that you will not share accommodation with a student who shares the same first language as you or is the same nationality.
10. If you decide to leave your accommodation early, you must give seven days' notice in writing for Homestay and fourteen days for Student Houses & Justin James. Please note – we are unable to give a refund if you leave a Student Residence early.
11. Refunds will only be made for full calendar weeks. This applies to all accommodation options for which refunds are possible.
12. Under special circumstances we may need to move you to alternative accommodation at short notice and the school reserves the right to do this. Although we will do our best to find you new accommodation in the same category as your original accommodation, we cannot guarantee this.
13. If you only book accommodation for part of your stay (e.g. you book 4 weeks accommodation but have enrolled on a 24 week course) and you decide to extend your stay in school accommodation, we cannot guarantee that there will be accommodation available, especially during busy periods. You will not normally be able to stay in the same accommodation. You should always book accommodation for the full length of your study period unless you have already booked private accommodation.
14. After three requests to change accommodation, if there are any more requests WSE reserves the right not to provide further accommodation.
15. At certain times of the year it may be necessary for you to move between different host families, Student Houses or Residences as there may not be one single family, Student House or Residence that is available for the full length of your stay. If this is the case we will inform you before your arrival date.
16. Any student who behaves in an unacceptable manner will be asked to leave their accommodation immediately. If this is part-way through a week they will still be liable for that week's payment. In these circumstances we cannot guarantee that we will be able to find alternative accommodation.

## Staying in Private Accommodation

- For students aged 18 and above: if you book your own accommodation you must give your accommodation address and a contact telephone number to the Registrar with your booking.
- For students aged under 18: If a student aged under 18 is not staying in WSE accommodation we require full details of the accommodation and the person they are staying with. The 'Permission to Live in Private Accommodation' form MUST be completed and returned with the parental consent for.
- If you are a full-time WSE student but staying in private accommodation and would like to move to WSE accommodation, we require two weeks' notice to find you suitable accommodation.

## Homestay

- The school's accommodation service acts as an agent in introducing course participants to hosts. The contract is between guest and host.
- Homestay accommodation may be booked from Saturday/ Sunday to Saturday/Sunday except for during the summer season (July - September). NB If you arrive on a Saturday and leave on a Sunday you will be charged for the extra night.
- From the beginning of July to the end of September bookings can only be either Saturday to Saturday or Sunday to Sunday. It is not possible to book an extra night. If you wish to arrive or depart Monday – Friday you must book hotel accommodation for the extra nights. It is not possible to arrive on a Friday or depart on a Monday.
- Host families cannot accept students between 23:00 and 07:30. If you have a late flight you will need to book a hotel for your first night.
- If, extraordinarily, your Homestay accommodation involves extra days, you will be charged a daily rate for up to three days. Four or more days will be charged at the full weekly rate.
- If you take any holiday during your stay and you are away from your homestay, you will be charged half of the weekly rate for accommodation for each calendar week of absence. This includes holiday taken over the Christmas period when the school is closed. Please give two weeks' notice in writing to Reception if you wish to take holiday from your Homestay.
- All Homestay accommodation payments must be made to the school. You should send the money to us at least 30 days before your arrival.
- If you are unhappy with your Homestay accommodation, the school will relocate you to a new family as soon as possible (but see accommodation note 30 above).
- The school can only book Homestay accommodation for students studying here. If you wish to have a friend to stay with you for a few days you must arrange this with your host yourself. Your host may ask your guest to pay for their accommodation.
- Because of death, illness or other unforeseen circumstances it may be necessary to change your accommodation at very short notice before you arrive or once you are here and the school reserves the right to do this. We guarantee to provide accommodation for the period you have booked but not necessarily with the same family or in the same category of family for the whole period.
- Please note:
  - There is a £50 per week supplement for the following special diets: halal, gluten-free, coeliac, dairy-free or vegan.
  - There is a £80 per week supplement if you wish to stay in homestay over the 2 week Christmas and New Year holiday period.

### Student Houses and Residences

1. Students will be asked to sign an accommodation contract and abide by the terms and conditions of the contract. Failure to do so means they will be asked to leave the premises and no refund will be given.
2. Students will be asked for bank card details with their booking. This is to cover the cost of any breakages or other damage to the property up to a maximum of £300. If we do not receive these details with the booking, students must provide credit card details to Reception on their first day of school.
3. These accommodation options are available only for complete calendar weeks (Saturday to Saturday). If you arrive before or leave after Saturday you will need to book a hotel room for the additional night(s).
4. King's Lodge, Beverley Lodge and Queen's Lodge have assisted check-in, without fee, on Saturdays only between 13:00 and 17:00. Outside these times there is a key box for self-check-in between 17:00 & 21:00 on Saturdays and on Sundays between 09:00 and 21:00. If you prefer an assisted check-in, paid assisted check-in is available on Saturdays between 17:00 – 20:00 and on Sundays between 09:00 – 20:00. There is a charge of £90.00 for this. Cottenham Park has assisted check-in, without fee, on Saturdays only between 13:00 and 17:00. Cottenham Park does not have any key box facility. If you prefer an assisted check-in, paid assisted check-in is available on Saturdays between 17:00 – 20:00 and on Sundays between 09:00 – 20:00. There is a charge of £90.00 for this. Justin James has a key box facility available for self-check-in between 13:00 & 21:00 on Saturdays and between 09:00 and 21:00 on Sundays. There is no assisted check-in available for Justin James. Check-out for all Student Houses and Justin James is by 12:00 midday on your last Saturday.
5. For Student Residences, rooms are available from 10.00am on the first Saturday of your stay and must be vacated by 10.00am on the last Saturday. Failure to vacate your room by 10.00am will mean you are charged for an additional night.
6. If you take a holiday during your stay and are away you will still be charged the full rate for the period of absence.
7. Payments must be made to the school. For Student Houses and Justin James, for periods of four weeks or less, full payment must be made at the time of booking. For periods of five weeks or more, payment for the first four weeks must be made at the time of booking and all subsequent payments must be made in advance for a minimum period of four weeks per payment. For Student Residences, full payment must be made at the time of booking. No Student House or Residence will be reserved until payment has been received.
8. Payments for Student House and Justin James accommodation must be made four weeks in advance throughout your stay. If you fall behind with your accommodation payments you will be asked to leave your accommodation.
9. We cannot confirm a reservation for a room in one of our Student Houses until we have received 4 weeks' accommodation fees or for bookings for fewer than 4 weeks, the full fees.
10. We cannot confirm a reservation for a room in one of our Student Residences until we have received the full fees.
11. If you decide to leave your accommodation early, you must give seven days' notice in writing for homestay and fourteen days for student houses. We are unable to give a refund if you leave a Student Residence early.

### Hotel and other Private Accommodation

Please note: the school is not responsible for the private apartments, hotels, guest houses and other private accommodation providers whose contact details are listed in the brochure. If you wish to stay in a self-catering apartment, hotel or guest house please book directly with them.

### Cancellations, Postponement & Refunds

We strongly recommend that students take out insurance to cover fees and costs in case of cancellation or leaving early.

#### Cancellation

- If you cancel 30 days or fewer before your course start date, your course materials & tuition fees, minus a cancellation charge of £400, will be refunded less any bank charges. If applicable, your Homestay fees minus one week's cancellation fee will be refunded, less any bank charges. The first four weeks of Student House accommodation is non-refundable. We are unable to give refunds for rooms booked in Student Residences. Your registration and accommodation placement fees are non-refundable.
- If you cancel 31 days or more before your course start date, your course materials, tuition and Homestay or Student House accommodation fees will be refunded less any bank charges. We are unable to give refunds for rooms booked in Student Residences. Your registration and accommodation placement fees are non-refundable.
- If you cancel your course because your visa application has been refused you will need to provide documentary evidence from the relevant embassy before any refund can be considered. Once we have received a copy of all pages of the visa refusal letter including the last page with the signature of the Entry Clearance Officer & date of refusal we will refund all monies received (minus bank charges) except the registration fee, accommodation placement fees, and Student Residence fees. Student Residence fees are non-refundable.
- If you have booked and paid through a representative the refund will be made to the representative.
- If, in exceptional circumstances, the school cancels the booking because we are unable to open, you can receive either a full refund (minus bank charges), a credit note, valid for two years from the course start date, or transfer to an online course for the equivalent value. Any accommodation fee paid will be refunded in full (minus bank charges).
- For all courses booked online you can cancel within fourteen days (provided you have not already started the course within that period) and receive a full refund. This does not apply to Student Residence fees.

#### Postponements and other Booking Changes

- If you decide to change your course dates, your accommodation dates or make any other changes to your booking there is a charge of £50 for each time you make a change, to cover the administration cost of making the changes. We cannot issue your new documents until we have received the £50 change of booking fee. This charge will not be due for any date changes made because of visa problems. However, if you require a visa for the UK please allow enough time for the visa application process before your course start date (normally a minimum of fifteen working days).
- If you wish to postpone your course for any reason, for example, if you need a visa and are still waiting for the visa to be issued, you must let us know at least two weeks before you are due to arrive, otherwise you will be charged a £400 cancellation fee.
- You may only postpone your course if there is space available on the new course dates you wish to attend. Please also ensure that the course you wish to take is available on the new dates you wish to attend. You can postpone your course to start up to six months after the original start date.
- For a postponement of longer than six months we will not refund the registration fee, accommodation placement fee and the accommodation deposit. We will charge the cancellation fee of £400 if you then have to cancel the course.
- You cannot postpone bookings for Student House and Residence accommodation if you inform us fewer than twenty-eight days before your arrival date. If you notify us fewer than 28 days before the accommodation start date you will still be liable for the fees for your original accommodation dates.

### Leaving Early

1. If you choose to stop your course early, your tuition and materials fees are non-refundable under any circumstances.
2. We are unable to offer credits to students who leave early.
3. Fees are non-transferable. This means you cannot transfer your fees to another person. You cannot convert full-time group study to One-to-One or Two-to-One study.
4. Homestay and Student House accommodation will be refunded as per our notice periods. We are unable to give refunds for Student Residences.
5. If you booked through a representative we will send any refund to that representative.

### Other

- We require seven days' notice in writing to Reception for cancellation of additional One-to-One lessons. If you cancel fewer than seven days before your lesson, you will be charged full fees.
- We require seven days' notice in writing to Reception for cancellation of tennis or horse-riding lessons. If you cancel fewer than seven days before your lesson, you will be charged full fees.
- Periods of absence due to accident or sickness are nonrefundable.
- Please note: A good student insurance policy will refund the remaining fees if a student has to go home early for a medical or other serious reason. We strongly advise all students to take out insurance.

### Extensions

- If you wish to extend your course you may do so, provided there is a place available. As the school is often full we advise booking an extension at least one month in advance. Extensions must be paid in full before a place can be reserved. Please note it will probably not be possible to stay with the same host family or in the same Student House or Residence.
- The course extension fee is the difference between the published price for the total weeks booked and the amount already paid.
- Students who extend their course may be liable for an additional materials fee, depending on the length of their original course and the length of the extension.
- If you have booked and paid through a representative, your course extension fee must be paid to the representative.
- If you wish to extend your stay in WSE Student House or Homestay accommodation and there is a place available, for periods of four weeks or less, full payment must be made at the time of booking. For periods of five weeks or more, payment for the first four weeks must be made at the time of booking and all subsequent payments must be made in advance for a minimum of four weeks per payment.
- If you wish to extend your stay in a Student Residence, and there is a place available, full payment must be made at the time of booking.

### Holidays

- WSE is not open on Saturdays or Sundays or on UK public (bank) holidays.
- Group classes missed as a result of a public holiday will not be refunded or made up.
- If you wish to take a holiday, you must give seven days' notice in writing to Reception. Please note that we do not give refunds for holiday periods, but you can extend your course. NB If you have a visa, extensions cannot be made beyond your visa expiry date. Extensions can only be made for full calendar weeks. No extensions will be given for students who take holidays during courses with set dates or examination courses.
- If you take any holiday during your stay and you are away from your Homestay, you will be charged half of the weekly rate for accommodation for each calendar week of absence. This includes holiday taken over the Christmas period when the school is closed. Please give two weeks' notice in writing to Reception if you wish to take holiday from your Homestay.
- For Student Houses, Residences and Justin James, if you take a holiday during your stay and are away you will still be charged the full rate for the period of absence.
- Students on long-term courses are advised to give their holiday dates at the time of booking.
- You must ask in Reception for the Holiday Visa letter before going on holiday. You need this letter to show at UK Immigration on your return to the UK. Please note: the school is not liable either if you are delayed at the border or if you are not allowed back in to the UK for any reason.

### Attendance

- We are a serious school and expect every student to be on time, attend every lesson and do all their homework. Latecomers are not allowed into class.
- We keep attendance registers.
- If a student misses a lesson, regardless of the reason, we cannot give a refund or allow them to take the lesson at another time.
- If a student is absent for ten consecutive days or more, or is repeatedly absent (e.g. one or two days per week), without authorization, they will be reported to their sponsor if they are a sponsored student, and they may be asked to leave the school.
- If a student is asked to leave the school for poor attendance or conduct, their fees will not be refunded.
- Students will only receive a leaving certificate if their attendance has been 80% or more.

### Visas

- It is the student's responsibility to ensure that they have the correct visa type and appropriate leave to remain in the UK.
- In the event that we find that any student does not have the correct visa, we will terminate their course immediately and they will have to return to their country. In this case tuition and registration fees are non-refundable.

### Photographs and Filming

- Classes cannot be filmed or otherwise recorded in any way by a student without the permission (in writing) of either the Principal or Director of Studies, except where the teacher may ask the class to record part of the lesson.
- WSE may use film or still photographs of students for promotional purposes.
- You (or your parents if you are under 18 years of age) must inform the school before your course starts if you will not allow us to use such images. Parents of under 18s will receive a Parental Consent Form which must be completed and returned to us a minimum of 30 days before arrival. Students over the age of 18 must inform us on day one of the course.

## Conduct

1. We expect all students to abide by UK Government and WSE safety guidelines, including any Covid 19 or other pandemic or general health guidelines, at all times, as we accept students at the school on condition that they agree to do so and that they continually demonstrate that they are doing so.
2. We expect students to behave reasonably and respectfully (including when online or using any form of messaging or social media) at all times towards other students and school staff and to respect cultural, racial and religious differences. We expect all students to uphold the core British values of democracy, individual liberty, tolerance, and the rule of law.
3. WSE reserves the right to refuse admission to any student or to dismiss any student from school or accommodation without refund of tuition fees in the event of misconduct, unsatisfactory attendance or work, or any other reason deemed necessary by the Senior Management Team such as an undisclosed physical or mental medical condition.
4. The school expects students to adhere to the standards and rules we set.
5. WSE expects students to behave responsibly online and follow the school's guidelines on internet use, including not downloading or sharing any illegal or inappropriate material.
6. If a student is asked to leave the school for poor attendance or conduct, their fees will not be refunded and they will not be allowed to remain in WSE accommodation.
7. Students have to pay for any damage they cause on the school premises or at their accommodation.

## Resolution of disputes

All complaints will be fully investigated as per our "Complaints Procedure" providing:

1. The complaint is made while the student is attending our school.
2. The complaint is registered in writing with the Director of Studies, Operations Director or Accommodation Manager.
3. All invoices relating to the student making the complaint have been settled in full.

We do not accept complaints received after the student has returned to their own country.

## Liability

1. WSE does not accept any liability in the event of illness, accident, loss or damage to personal effects or property:
  - Occurring on the school premises (which includes all school arranged accommodation), except where such liability is imposed under UK law.
  - Where accommodation or transport has been booked through the school.
2. WSE does not accept liability for losses or additional expenses a student might incur because of cancellation or delays to their travel services.

We strongly advise all students to take out insurance before leaving their home country.

## Force Majeure

- WSE is not liable for failure to perform its obligations if such failure is as a result of Acts of God (including fire, flood, earthquake, storm, hurricane, infectious diseases or pandemics or other natural disasters that are beyond the reasonable control of the parties), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalisation, government sanction, blockage, embargo, labour dispute, strike, lockout or interruption or failure of electricity, internet or telephone service. Refunds will not be made in such circumstances.
- In the event of an outbreak of an infectious disease, all students and or parents/guardians are required to comply with rules regarding quarantine as set by government agencies or by the school.
- If the school asserts Force Majeure as an excuse for failure to perform its obligations, then the school must prove that it took reasonable steps to minimise delay or damages caused by foreseeable events, that the school substantially fulfilled all non-excused obligations, and that the other party (student, agent etc.) was, where possible, notified of the likelihood or actual occurrence of the event.

## Other

- In very rare circumstances the stated maximum class size might be exceeded. If this does happen, it will only be by one person and for one week.
- The school reserves the right to cancel or alter a course. If we do so, we will offer either an alternative course or a refund of all fees. If the student decides not to take the alternative course offered, we will not be liable for any losses incurred by the student for cancelled travel arrangements.
- Where there is only one person on a particular group course, we reserve the right to offer the cost-equivalent number of individual lessons instead of the group course.
- If the student's English level is not suitable for the course they have booked, we reserve the right to move them onto a different course or to refuse them admission to the school.
- The school reserves the right to change teachers at any time during the course.
- The school reserves the right to alter dates, fees and any particulars in the brochure without prior notice.
- Classes take place in both the main school building and additional premises located near the school. The School reserves the right to move classes between rooms and premises as appropriate.
- Students who cannot read or write Roman script: please note that we are unable to teach literacy in our group classes. Any student who requires lessons in literacy must book private lessons with the school for this purpose.
- The Managers of the School reserve the right at their absolute discretion to refuse any application for enrolment of any student at any stage of the application or booking process. The School shall be under no obligation whatsoever to give reasons for the decision of the Managers. If an enrolment is refused, all paid fees will be refunded.

We reserve the right at any time, to search students and inspect the contents of all vehicles, clothing, bags, parcels, etc., belonging to or in the possession of any students whilst entering, leaving or on the organisation's premises or on organised excursions. Searches will always be conducted by two individuals, one of whom will be a person of the same sex.

**Personal Information**

- We keep your information in electronic and paper format.
- Some of the personal information you supply will be passed on to accommodation providers or the airport meeting service.
- Under UK law we must give information to UK Visas and Immigration if required to do so.
- In order to fulfil our obligations to you, and, in some cases, to the British authorities, it is necessary for us to see and copy your passport (and visa if applicable), to have contact details for you in London (including a mobile phone number if you have one), and to have details of your next of kin in your country. You must therefore agree to provide these details and keep them up to date if they change.
- By accepting these Terms & Conditions you accept our right to use your personal information in this way. Students and/or parents and guardians are reminded of the need to disclose medical information about the student to the school when the application is made and to enquire prior to enrolling whether the school and accommodation facilities are suitable for the individual's needs.

**Privacy Policy**

Our Privacy Policy governs any kind of processing of personally identifiable information. This policy applies to our processing of data collected through any means, actively as well as passively, from persons located anywhere in the world. We will be guided by the following principles when collecting and processing data:

- We will only collect data for specific and specified purposes; we will make it clear at the point when we request your information, what we are collecting it for and how we are going to use it.
- We will not collect data beyond what is necessary to accomplish those purposes; we will minimise the amount of information we collect from you to what we need to deliver the services required.
- We will not use data for purposes other than that for which the data was collected, except as stated, or with prior consent;
- We will seek to verify and/or update data periodically, and we will accept requests for amendments of personal data;
- We will apply high technical standards to make our processing of data secure;
- Except when stated, we will not store data in identifiable form longer than is necessary to accomplish its purpose, or as is required by law.